

ADMISSIONS POLICY (Updated July 2022)

We try to make Little Acorns Pre-School accessible to all children. To do this we welcome people from all ethnic, cultural and social groups. We welcome children of all abilities. Please refer to our Special Needs Policy.

We are registered with Ofsted and comply with the requirements regarding the staff to child ratios. This means that in our Ready 4 School sessions (Monday and Friday) we generally have up to 26 children at any one time with 4 staff. In the mixed age-range pre-school sessions (Tuesday, Wednesday and Thursdays) we aim to book no more than 24 places a session so as to stick to a ratio of 1 adult to 6 children.

Extra places maybe made available if:

- (i) a child is from a Travelling Family
- (ii) a child is living in the Women's Refuge
- (iii) a child has special needs and may therefore be entitled to the support of a 1:1 adult worker.

These extra places are available at the discretion of the Pre-school Management Team and can only be obtained after discussion, and on full agreement of all the relevant parties.

The waiting list is arranged on a "first come, first served" basis, however, priority will be given to siblings of children already attending the pre-school.

Absences

Whilst your child is attending Little Acorns we need to log reasons for all absences. We therefore would appreciate you informing us either beforehand, for holidays etc, or phoning us on the day if your child is unwell or unable to attend for any other reason.