

ORGANISATIONAL POLICY (updated Jan 2023)

- Little Acorns Pre-school is part of Father's House, Shaftesbury.
- The Church Trustees employ the staff.
- The Trustee's Secretary, Caroline Watkins, is the registered person for the group.
- Little Acorns Safeguarding Children Lead is Clare Williams. And Pam Grosvenor is the Safeguarding Deputy.
- Caroline Watkins is the Health and Safety Officer and is also the DSL for Fathers House.
- Caroline Watkins undertakes all Pre-School budgeting and works in conjunction with Alistair Angus, Father's House Financial Advisor and Church Treasurer.
- The Setting Pre-school Manager is Clare Williams.
- The Deputy is Pam Grosvenor.
- Jayne Lock is the group's ENCo (Equality Named Coordinator).
- Pam Grosvenor is the settings SENCO.
- The deputy SENCO is Clare Williams.
- Pam Grosvenor is the Behaviour Management named person.
- A staff meeting with all staff is held weekly.