

STUDENT PLACEMENTS POLICY (reviewed Jul 2022)

Students are welcome into Little Acorns Pre-School under the following conditions:

- The children's needs are paramount; students will only be allocated places in small numbers.
- Any studies made on children must have written permission from the parent/carer of the child concerned.
- A student will not be left alone with a child at any time.
- Students must abide by the confidentiality policy as stated by Little Acorns Pre-School; signing a form in agreement with this.
- Students are given a Student Handbook and undergo an Induction process. The handbook informs the student of their role and what is expected of them.
- Students are expected to read and comply with all the settings policies and procedures.
- Students are not allowed to take children to the toilet or be involved in a child's personal hygiene.
- Students are supported and supervised by staff, who will take into account the inexperience, lack of awareness of risks and immaturity of the young person.
- We are aware of the safeguarding issues that would effect under 18 year old students. With regard to this, whenever possible, students are not left alone with an adult.
- Students are made aware of key health and safety issues; and will be kept safe themselves. They will not be exposed to harmful chemicals. Students will be asked not to do work that is beyond their physical or mental capacity
- Students are not allocated within the staffing ratios.
- One of the Management Team liaises with the student's course provider to understand what the course requirements are; and endeavours to support the student whenever possible.